



## Dental Assisting with Radiology

**Tuesdays, Wednesdays (online) & Thursdays**  
**5:30 – 8:30 pm**  
**12 Weeks**

**Training Cost: \$2800**

- Cost includes online textbook, test costs, scrubs, lab coat and other class needs

### **Prerequisites:**

1. High School Diploma or High School Equivalency Diploma (copy required)
2. Basic computer experience
3. Computer
4. Reliable internet

### **Dental Assisting Course Description**

The duties and responsibilities of a dental assistant vary depending on state regulations, but usually involve a variety of office, patient care, and laboratory duties. As outlined by the American Dental Association (ADA), duties of a dental assistant, include:

- Assisting a dentist with treatments and procedures
- Taking and developing dental radiographs (depending on state requirements)
- Communicating post-surgery instructions to patients
- Preparing and sterilizing dental instruments and equipment

This course prepares students to pass the **Dental Assisting National Board (DANB) National Entry Level Dental Assistant (NELDA) certification exams**. For more information go to <https://www.danb.org/en/Become-Certified/Exams-and-Certifications/NELDA.aspx>

**COVID-19 Note: This class may require students to wear a mask, depending on COVID rates in our area. Social distancing is not possible while accomplishing the class requirements. Students work with partners to practice dental procedures on each other.**

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**INTERESTED IN THIS CLASS? Go to <https://centralnineadulthood.org/careers/> to register.**

**Central Nine Career Center Adult Education**  
**1999 US 31 S, Greenwood IN 46143 /317-888-4401 x222**

## IMPORTANT TO KNOW

- Students are required to sign a liability agreement. (sample upon request or see at your orientation)
- Students are required to sign an attendance agreement. This class requires perfect attendance. While we understand emergencies can happen, missed classes are difficult to make-up, so must be rare. (sample upon request or see at your orientation)
- Students are required to sign-off on a limited criminal history background check.
- This class is 12 a week, 108 class hours total, with additional study time needed weekly.
- A 12 hour clinical job shadowing (8 clinical & 4 radiology hours) is required. Students will arrange this with a dental office, using recommendations from the instructor.
- Students are required to wear the provided scrubs and lab coat to each class session.
- Students must wear hair pulled back, no artificial nails allowed.
- Students are partnered and will practice dental procedures on each other. This means you agree to get into the dental chair and open your mouth for practice. You must work in your classmate's mouth, as well.

## More About Dental Assistants: Average Dental Assistant salary in Indiana is \$38,360

### Typical DA Tasks Include:

- Prepare patient, sterilize or disinfect instruments, set up instrument trays, prepare materials, or assist dentist during dental procedures.
- Record treatment information in patient records.
- Expose dental diagnostic x-rays.
- Take and record medical and dental histories and vital signs of patients.
- Assist dentist in management of medical or dental emergencies.
- Provide postoperative instructions prescribed by dentist.
- Instruct patients in oral hygiene and plaque control programs.
- Order and monitor dental supplies and equipment inventory.
- Fabricate and fit orthodontic appliances and materials for patients, such as retainers, wires, or bands.
- Schedule appointments, prepare bills and receive payment for dental services, complete insurance forms, and maintain records, manually or using computer.
- Make preliminary impressions for study casts and occlusal registrations for mounting study casts.
- Pour, trim, and polish study casts.
- Apply protective coating of fluoride to teeth.
- Clean and polish removable appliances.

## Why Earn a Dental Assistant Certification?

Dental Assisting is one of the fastest growing occupations in the United States. In fact, demand for dental assistants is expected to grow 25% by 2022. Dentists are relying more on dental assistants, who need a combination of clinical and interpersonal skills to perform a wide variety of tasks.

Almost half of dental assistants had a 35- to 40-hour workweek in 2008. More than one-third worked part time, or less than 35 hours per week, and many others have variable schedules. Depending on the hours of the dental office where they work, assistants may have to work on Saturdays or evenings.

Without further education, advancement opportunities are limited. Some dental assistants become office managers, dental-assisting instructors, dental product sales representatives, or insurance claims processors for dental insurance companies. Others go back to school to become dental hygienists. For many, this entry-level occupation provides basic training and experience and serves as a steppingstone to more highly skilled and higher paying jobs. Assistants wishing to take on expanded functions or perform radiological procedures may choose to complete coursework in those functions allowed under State regulation or, if required, obtain a State-issued license.